

YIMS ACTOR CODE OF CONDUCT

Director - Kyli Stoner, *kyli.stoner@gmail.com*, 724-812-2633

Production Period: Newsies Jr.

It is our goal to make this theatre program one of the best! Accomplishing that task requires a full commitment to the responsibilities and guidelines outlined in the Code of Conduct from both actor and guardian.

Please return the signed code of conduct along with your audition form.

A. ATTENDANCE

1. Attend all rehearsals to which you're called. You are given the schedule for the entire season on the first day of rehearsal. Check your email every day for rehearsal reminders and updates.
2. Attend all tech week rehearsals and performances. **NO EXCEPTIONS.**
3. Attend strike (Cleanup on the Sunday after the show).
4. Submit conflicts at auditions (dance class, boy scouts, faith formation, vacations, etc).
5. Additional conflicts (sickness, car trouble, etc) must be communicated with the Director in a timely manner.
6. Two unexcused absences may result in recasting or dismissal from the cast.
 - a. **UNEXCUSED ABSENCE** - No call/no show, "I didn't feel like it", and any conflict not communicated in advance with the Director.

B. REHEARSAL CONDUCT

1. Be on time. Rehearsals begin **promptly** at 6:30 PM. Students should be in their seats and ready to start AT 6:30.
2. Cast members will sign in at the start of every rehearsal.
3. Rehearsals are closed to family. If guardians/drivers need to wait on premises, they are free to sit in the cafeteria.
4. Wear comfortable clothing you can move in. **NO JEANS OR SANDALS.** Wear close toed shoes.
5. The stage can get hot. Please practice good hygiene and arrive at rehearsal in clean clothes, fresh breath, and put deodorant on before you arrive.
6. Bring a water bottle, pencil, and your script to EVERY rehearsal. Writing notes and choreography is important.
7. Keep side conversations to a minimum. Watch and learn from your Director, Students Directors, and fellow actors.
8. Phones are not permitted onstage while we are rehearsing. No taking pictures, videos, or audio recordings of rehearsal unless specifically instructed to do so by the Director. Choreography videos are posted in a Cast Google Drive.
9. Be receptive to feedback from the production staff. This is how we learn. Never give another actor a note unless instructed by the Director.

C. TECH WEEK AND PERFORMANCES

1. Both are **MANDATORY.**
2. Please arrive on time with all applicable hair and makeup done.
3. Do not touch costumes or props not assigned to you.
4. No eating in your costume.
5. Drink only water in your costume.
6. Keep your phones **AND** your water bottles in the band room. **NO STANLEYS BACKSTAGE.**
7. Stay in the band room or backstage during performances. No friends or family are allowed in the band room and/or backstage.

D. GENERAL CONDUCT

1. Students must abide by YIMS school policy - all disciplinary practices are valid in this program. Refer to your student handbook for questions.

2. Everyone is expected to work offstage as well as on. Over-inflated egos and bad attitudes have no place in our theatre. Commitment to the show and one another is expected. Show respect to all students and adults who are contributing to this program. Realize that the adults involved are volunteering hours of their time to make this experience possible for you; acknowledge their contribution with your attitude, your work ethic, and your words.
3. Practice your songs, choreography, and lines OUTSIDE of rehearsal.
4. The costumes that are assigned to you are yours. Do not change your costume without speaking to the Director.
5. Support your fellow castmates. Treat each other with respect and kindness at all times.
6. Keep your grades up. Try to start your homework before you come to rehearsal. If you are failing any class, you cannot attend rehearsals or performances until your grade improves. This is in accordance with YIMS policy.
7. If the student is disrespectful or is a constant distraction to another student or a member of production staff, the Director reserves the right to ask the student to sit out from rehearsal, or if the behavior persists, recast or dismiss the student from the show.

E. INJURIES

1. Report all injuries to the Director immediately.
2. Advise the Director of any medical treatment or prescriptions you are currently taking, including allergies.
3. Do not go barefoot on stage. If you see a nail or screw, make sure to pick it up and give it to a member of the production staff.
4. Do not go on a set piece until the Director specifically instructs you to do so.

F. OTHER EXPECTATIONS

1. Cast members will participate to the best of their ability.
2. When you enter the theatre, leave your personal problems behind you so you can fully experience the joy of this art.
3. Ask for help if you need it.
4. Cast members will participate in promotional materials, such as photo and video shoots, social media shoutouts, and poster distribution.
5. Meet all technical and memorization deadlines.
6. Cast members will conduct themselves in AND out of the theatre in a manner that is a positive representation of the program.
7. Have fun, make friends, and learn some things!

By signing this form, you are aware of the **YIMS ACTOR CODE OF CONDUCT**, agree to abide by it, are fully committed to the dates and times of the production calendar, and understand that violations may result in the student's dismissal from the production.

Student Name

Guardian Name

Student Email

Guardian Email

Student Signature

Guardian Signature